

# HOLY TRINITY CHURCH, TANSLEY

## Minutes of a meeting of the Parochial Church Council held in church on Wednesday, 28<sup>th</sup> March, 2012.

The meeting was preceded by a reading from Isaiah Ch. 4 and appropriate prayers.

**Present:** Revd Richard Reade (in the Chair) and all other members. The meeting welcomed Audrey Strange as Ecumenical Observer and Mary Eatherden representing Friends of Tansley Church.

1. **Apologies:** Not applicable.

2. **Minutes of the last meeting:** Minutes of the meeting of the PCC held on Wednesday, 25<sup>th</sup> January, 2012 were **APPROVED**.

3. **Matters arising:**

a) Four lightweight, portable tables have now been supplied. Geoff was thanked for going to Argos and making the purchases.

b) The organisers of the Jubilee celebrations are looking for assistance to work in the kitchens during the event. The Secretary was asked to contact Denys with a view to making an appropriate appeal in 'Tansley Times'.

c) June reported that the church had been thoroughly cleaned the previous day by a team of three professionals who worked for two hours at a total cost of £52.00 which was adequately covered on this occasion by incoming wedding fees. The PCC felt that this was good value and **AGREED** to employ the cleaners twice a year in future.

d) A more secure place is to be identified for storing the key to the sound system cabinet.

e) The Secretary reported on a meeting held with the firm who supplied our sound equipment. They had advised that an overhead microphone would be difficult and expensive to fit and was unlikely to produce the effect required. Two stand microphones placed in front of any performing group should be more effective. The company offered to lend us a 20 metre cable to allow us to experiment. The Secretary was asked to thank the company for their advice, to accept the offer and to order a second lapel microphone as suggested at the previous meeting. It was pointed out that money recently given to the PCC received from the sale of greetings cards by Dorothy (£75.00) and clocks by Denys (£50.00) would go some way to offset the cost. Jean also said that residual monies from the sound system fund could also be made available if required. It was felt that special gifts like these should be recorded separately from general donations in the accounts.

f) A quotation was received from Ian Atkin for the supply and fitting of three light bollards. It was noted that a Faculty would be required for this work and the DAC would need two quotations in support of an application. The Secretary was asked to obtain another quotation from Burrows – a company who had written to us earlier in the year. It was also decided to ask Ian for a breakdown of the quotation figure for comparison. The secretary was also asked to write to the Parish Council to explain what the PCC wanted to do and why and to ask the Council whether they were able to make a financial contribution to the work if it was decided to proceed.

4. **Correspondence:**

a) A letter had been received from Dorothy tendering her resignation from the office of Verger. The PCC accepted the decision with regret. The Secretary was asked to write to Dorothy thanking her for all her past work as Verger and in her other activities connected with the church.

b) Vicki Raynes has pointed out that the Parish Council had only limited access to the District Council's resources for funding brass band concerts. It was incumbent on the PCC to make a bid to the Parish Council should it wish to be considered in future. The PCC **AGREED** not to apply in

2012 but to do so for 2013. In the meantime Richard is to approach Highfields School to see whether the School Jazz Group would come to play some time in 2012.

c) Dorothy had written to point out an inaccuracy in Minute 3(b) of the PCC meeting held on 15<sup>th</sup> September. Dorothy had not asked for a booking of the Village Hall to be made on her behalf for her to hold cream teas there in July 2012. She had merely suggested to the Churchwardens that if the PCC wished to put on such an event in 2012 then it would be necessary to book the Hall in good time. The Secretary reported that he had written a reply to Dorothy expressing regret for the error which had been due to his misunderstanding and stating that a note rectifying the error would be recorded in the Minutes of this meeting.

d) A letter from Denys reminded the PCC that at the recent MAP review meeting it had been mentioned that All Saints' had a series of specially printed Communion Service booklets that restricted alternatives and made them simpler to use, especially for people not familiar with the official red service booklets. He wished to recommend that Holy Trinity should have some similar booklets. The PCC **AGREED** to this suggestion and to make the funds available for Richard to produce sufficient of each for our purpose using good quality paper and ink.

e) A letter from the DAC had approved the work to be done on the Vestry and toilet roofs, etc., subject to conditions being met. They were happy to approve the use of Uniflex roofing material as a lead substitute and the builder was able to provide this. A Public Notice is to be exhibited to invite any objections or other observations before the work can commence.

**5. Financial matters:** The Treasurer presented the final accounts for 2012 [**Copy attached**]

**6. West end project:** Mr Hazle had subsequently advised on an alternative design to that discussed at the previous meeting and also pointed out that the counters were £1200 each, thus increasing the total cost to £3750. The PCC **AGREED** that the Secretary should invite Mr Hazle back to reconsider the original design and referred the matter to the Standing Committee for resolution.

**7. Friends of Tansley Church (FOTC):** Mary Eatherden attended the meeting to establish more information about the FOTC organisation and how it is supposed to operate, and asked a series of questions:

**Q1:** Who is on the FOTC Committee? **A:** Richard Dornan, Wendy McNee, Chris Maycock, Mary.

**Q2:** Who is the Chairman? **A:** Richard Dornan.

**Q3:** How are donations received? **A:** Contributors pay by Direct Debit and Wendy keeps the accounts, submitting statements to the PCC Treasurer from time to time.

**Q4:** How does PCC approach FOTC for funds? **A:** It has tended to be informally or formally by e-mail to Wendy, but it ought to be to the Chairman in the first instance who would submit the request to the Committee for discussion.

**Q5:** What PCC projects are eligible for funding by FOTC? **A:** For fabric (including furniture) but not for mission or for Parish administration.

**Q6:** What if a decision was required for urgent expenditure? **A:** There might be an unusual occasion in which case the Standing Committee would discuss what to do. But the most likely procedure would be for the Standing Committee to agree to pay for urgent matters out of church funds and then subsequently seek assistance from FOTC for eligible items if felt appropriate.

**Q7:** Who signs FOTC cheques? **A:** Wendy and one A.N.Other (Not known).

**Q8:** Is there an annual statement to the APCM? **A:** There has been at least one (but see Q3). It was thought that there should be such an annual report and that full details should be circulated regularly to contributors.

**Q9:** How are people encouraged to become a Friend? **A:** There is an up-to-date leaflet available for anyone who asks but Richard uses Gift Day and Fete Day to approach individuals with a direct appeal. He also approaches family members who arrange weddings at church.

John issued a draft letter which was read and **APPROVED**. It is intended for all current contributors to FOTC and gives them information about FOTC activities, details of the things for which FOTC has granted funds and a statement of accounts. The proposition that there should be a proper constitution for FOTC was met with a mixed response but the Secretary agreed to re-write the Minuted answers in such a form that they could be considered by the FOTC Committee and the PCC as a form of constitution or notes for guidance.

**8. MAP:** Richard submitted a summary paper of the responses and suggestions in reply to his questionnaire at the MAP review meeting. It was **AGREED** to use the paper to discuss which of the suggestions could be implemented and so it will appear as an item on the Agenda of the May meeting of the PCC.

**9.** Richard announced details of all the services and events at both churches and the chapel to be held during Holy Week. He also announced that Brenda Jackson, a trainee Lay Reader who lives at Bakewell, would be joining us from time to time as part of her training programme.

**10.** Richard read out his Annual Report - to be given at the APCM – which was duly **APPROVED** and signed.

**11.** Audrey commented on the great similarity which the PCC faces and discusses regularly and those faced by their own Council, e.g., uncertain income, outreach, young people, but confirmed that everyone enjoyed working together on such issues.

**12.** The date of Gift Day for 2012 was fixed as Saturday, October 13<sup>th</sup> and the Secretary was asked to see if the Village Hall could be booked for the event.

**The meeting ended with The Grace at approximately 9.20pm.**